

November 29, 2021

Chief Counsels
Regulation Coordinators

Re: 2022 Rulemaking Calendar and Legislative Reporting Requirements;
Submission Format for 2022.

We would like to take this opportunity to remind you that Government Code section 11017.6 requires every state agency responsible for implementing a statute that requires interpretation pursuant to the Administrative Procedure Act to prepare, by January 30, a rulemaking calendar for that year. The rulemaking calendar must be (1) prepared in accordance with the format specified by the Office of Administrative Law (OAL), (2) approved by the head of the department or, if the rulemaking agency is an entity other than a department, by the officer, board, commission, or other entity which has been delegated the authority to adopt, amend, or repeal regulations, and (3) published in the California Regulatory Notice Register (Notice Register). (Government Code, section 11017.6.)

SCHEDULE A AND SCHEDULE B FORMS

OAL is enclosing two forms for state agencies to use when providing the information required by Government Code section 11017.6. These forms have been modified from the format used in previous years in order to better address state and federal Americans with Disabilities Act website accessibility requirements. Schedule A is for proposed regulations implementing statutes enacted during 2021. Schedule B is for proposed regulations implementing statutes enacted prior to 2021. These forms can also be downloaded from our website at https://oal.ca.gov/publications/rulemaking_calendar/. Please provide these forms to OAL electronically (email or CD) in Microsoft Word format.

For multiple reporting of rulemakings, please copy the required group of information fields and paste subsequent rulemakings one after the other in the same document. If you have any questions or concerns, please do not hesitate to contact me.

Also, please be aware that Government Code sections 11017.5 and 11017.6(b) contain other requirements for state agencies to submit certain information to the Legislature when implementing new programs or statutes.

Each year, OAL compiles all of the individual agency rulemaking calendars into

one calendar for publication, distribution, and posting on our website. The Rulemaking Calendar will be reproduced for publication exactly as received, so it is important to send us a final document. *Please remember to fill in your agency name in the top heading on the form.* To aid us in publication, we request that you submit your Rulemaking Calendar via e-mail to me at mfong@oal.ca.gov.

Completed Schedules A or B received by OAL after February 14, 2022 may not appear in the 2022 Rulemaking Calendar as published in the California Regulatory Notice Register and posted on our website.

If you have any questions, please contact me at (916) 324-7952 or by e-mail at mfong@oal.ca.gov. You may also contact our Reference Attorney at (916) 323-6815 or at staff@oal.ca.gov.

Thank you for your attention to these matters.

Sincerely yours,

[original signed]

Melvin Fong
Legal Analyst

Attachments